

HARRISON TOWNSHIP TRUSTEE MEETING

January 4, 2022

REGULAR MEETING CALL TO ORDER:

Chairman Bill Welsh called the Regular Trustee Meeting of January 4, 2022 to order with the Pledge of Allegiance at 7:00pm at the Harrison Township Fire Department, 3625 State Route 752, Ashville, Ohio 43103. Attending were Trustee Donnie Mayse, Trustee Jim Deal, Trustee Bill Welsh, Fiscal Officer Lindsay Mayse, Cemetery Sexton/Superintendent and Zoning Inspector Jared Conner, Road Superintendent Stephen Hupp, and Township Clerk Sara LeMaster. Fire Chief Chad Noggle was absent. Firefighters Shawn Davidson, Jeff Rosencrance, and Robert Wall were present.

RESOLUTION 22-01 ORGANIZATIONAL MATTERS FOR 2022:

MOTION	MADE BY	SECONDED BY	VOTE
Trustee Meetings - 1 st and 3 rd Tuesday of each month at 7pm	Welsh	Mayse	3 yes
Trustees Salaries to be paid monthly at 1/12 of annual salary per month with all to be paid from the General Fund.	Welsh	Mayse	3 yes
Assignment of Department Supervisors Fire: Bill Welsh Roads: Donnie Mayse Cemetery: Jim Deal Zoning: Jim Deal	Welsh	Mayse	3 yes
Approve 2022 Budget Appropriations (attached).	Approved Dec 30, 2021 meeting		
Approve the Fiscal Officer holding checks for deposit for up to three days if the total is less than \$1000.00.	Welsh	Mayse	3 yes
Establish an amount of \$300,000.00 for Super Blanket Certificates prepared by the Fiscal Officer.	Welsh	Mayse	3 yes
Approve the reimbursement of up to \$40.00 per month for cellular service for each Trustee, Fiscal Officer, Township Clerk, Fire Chief, Zoning Inspector, Road Superintendent and Cemetery Sexton.	Welsh	Mayse	3 yes
Approve the reimbursement of up to \$30.00 per month for High-Speed Internet connection for the Fiscal Officer.	Welsh	Mayse	3 yes
No person aged 65 years or older will be eligible for the Township Medical Insurance, but may enroll self, spouse and qualifying children in the vision and dental plans and pay 10% of the cost of those plans.	Welsh	Mayse	3 yes

No reimbursement payment will be made to those not enrolled in the Township Medical plan.	Welsh	Mayse	3 yes
Elected/Appointed officials and Full-Time employees Younger than 65 years of age may enroll in the Medical, Dental and Vision Insurance Plans and may enroll spouses and qualifying children. The official/employee will pay 10% of the cost of this insurance plus all costs over the maximum annual amount of \$30,000.00 per employee (or employee and family.)	Welsh	Mayse	3 yes
The official's/employee's portion of the insurance will be withheld pre-tax" as per the IRS cafeteria plan, section 125.	Mayse	Deal	3 yes
Life insurance in the amount of \$50,000.00 will be provided to elected/appointed officials and full-time employees and paid by the Township. This insurance amount is reduced at ages 65, 70 & 75.	Mayse	Deal	3 yes
Disability Insurance will be provided to each Full-Time Employee and paid by the Township.	Mayse	Deal	3 yes
All insurance benefits will be provided upon appointment/hiring and will take effect on the thirty-first (31) day of employment.	Mayse	Deal	3 yes
Authorize participation in the State of Ohio Cooperative Purchasing Program	Mayse	Deal	3 yes
Adopt annual internet sale resolution to sell unneeded, obsolete or unfit property by internet auction. All items will be listed on the Township Website stating the description of the item, terms and conditions of the sale and the final date bids will be accepted. All items will be available for at least ten business days. All bids will be accepted by the Township Fiscal Officer, PO Box 22, Ashville, Oh 43103 by the final date and will be opened at the next regularly scheduled Trustee meeting. All items listed will be sold "as is"	Mayse	Deal	3 yes
Fire Chief Salary – No Change (See Fire Chief's Pay & Benefits Contract)	Mayse	Deal	3 yes
Part Time Firefighters: Basic: \$12./hour Medic: \$14./hour Part Time firefighters will be paid time and a half for holiday hours worked as per the HTFD Rules & Regulations	Mayse	Deal	3 yes

Volunteer Fire Fighters' Dependents Fund Board: Elect the following board members for 2022: Chairman Secretary Firefighter Firefighter	Mayse	Deal	3 yes
Zoning Commission Meetings— 2nd Monday January, March, May, July, September, November at 6pm	Mayse	Deal	3 yes
Zoning Appeals Board Meetings – 2nd Monday January, March, May, July, September, November at 7pm	Mayse	Deal	3 yes
Zoning Commission Compensation – No Change Members: \$60./meeting for each meeting attended	Deal	Welsh	3 yes
Zoning Appeals Board Compensation – No Change Members: \$60./meeting for each meeting attended	Deal	Welsh	3 yes
Zoning Inspector: Jared Conner	Deal	Welsh	3 yes
Cemetery Superintendent Jared Conner @ \$22.50/hour for cemetery and zoning, with hours over 40 hours per week to be paid as overtime at 1.5 times per hour.	Deal	Welsh	3 yes
Cemetery Superintendent Jared Conner and Road Superintendent Stephen Hupp will receive sick leave and vacation pay as stated in the Harrison Township Employee Handbook.	Deal	Welsh	3 yes
Road Superintendent Stephen Hupp @ \$20.00/hour with hours over 40 hours per week to be paid as overtime at 1.5 times per hour.	Deal	Welsh	3 yes
Part Time Cemetery Pay @ \$10./hour - \$15./hour	Deal	Welsh	3 yes
Part Time Road Pay @ \$10./hour – 15./hour	Deal	Welsh	3 yes

ZONING FEES FOR HARRISON TOWNSHIP PICKAWAY COUNTY, OHIO

As of September 1, 2018

**Zoning Certificate for Building Structures..... \$0.15/Sq Ft
on Residential Zoned Property, with a minimum of \$25.00.**

**Zoning Certificate for Building Structures..... \$0.20/Sq Ft
on Non-Residential Zoned Property with a minimum of \$50.00.**

(A one percent (1%) penalty will be assessed on the amount of the Zoning Certificate fee if not obtained and paid within thirty (30) days of receiving the building permit. An additional one percent (1%) penalty of the total amount owed will be assessed every thirty (30) days thereafter.)

Driveway Permit..... \$50.00

**Zoning Certificate for Lakes or Ponds..... \$300.00
(If construction has been started before a certificate is issued, the fee will be doubled.)**

Zoning Amendment Application..... \$450.00

Application for Variance..... \$450.00

Sign Permit:	Size	Fee
	0-15 Sq Ft	\$50.00
	16-30 Sq Ft	\$125.00
	Over 30 Sq Ft	\$300.00

(The fee for a sign permit shall be doubled if the construction or physical alteration for which the permit is sought was commenced prior to the application for the permit.)

Mr. Welsh moved and Mr. Mayse seconded to approve 2022 Zoning Fees. The Trustees voted with three affirmative votes to approve the motion.

Harrison Township Cemetery Fees as of January 4, 2022

	Resident* of Harrison Township	Non-Resident
Cemetery Plot	\$600.00	\$900.00
<p>BURIALS: No Sunday or Holiday Burials. There will be an additional charge of \$100.00 for any funeral not completed by 3:30pm. A tent, chairs and grass carpet are available to rent for \$100.00</p>		
Standard Burial:		
Monday-Friday before 2pm	\$450.00	\$700.00
Monday-Friday after 2pm	\$550.00	\$800.00
Saturday before 2pm	\$550.00	\$800.00
Saturday after 2pm	\$650.00	\$900.00
Infant Burial:		
Monday-Friday before 2pm	\$250.00	\$450.00
Monday-Friday after 2pm	\$350.00	\$550.00
Saturday before 2pm	\$350.00	\$550.00
Cremation Burial No Vault:		
Monday-Friday before 2pm	\$100.00	\$300.00
Monday-Friday after 2pm	\$200.00	\$400.00
Saturday before 2pm	\$200.00	\$400.00
Cremation Burial With Vault:		
Monday-Friday before 2pm	\$250.00	\$450.00
Monday-Friday after 2pm	\$350.00	\$550.00
Saturday before 2pm	\$350.00	\$550.00
Columbarium Niche	\$1000.00	\$1300.00
For Two Urns	\$1200.00	\$1500.00

There will be an additional charge of \$100.00 for any funeral not completed by 3:30pm or held on Saturday.

If a niche is purchased for one person and at a later date the family wants to add another family member to that niche, there will be an additional charge of \$500.00 plus any costs for faceplate changes.

*"Resident" applies to the owner of the grave or niche.

Fee for a Duplicate Deed: \$30.00

Fee for a Transfer of Deed \$30.00 (Transfer from Resident to Non-Resident is an additional \$200.00 per grave.)

Disinterment: Burial: \$1500.00 Cremation: \$750.00

Foundations must be arranged through Spencer Cheek 740-983-6414 or Shawn Rawlins 740-285-1356.

Cemetery Lot and opening/closing fees will be waived for any Harrison Township resident who is serving as active duty military, firefighter, or law enforcement when killed in the line of duty. This waiver will also apply to a non-resident firefighter when killed in the line of duty while working for Harrison Township Fire Department.

Mr. Deal moved and Mr. Welsh seconded to raise all non-resident Cemetery Fees and Prices by \$50.00, with the exception of Columbarium's. The Trustees voted with three affirmative votes to approve the motion.

APPOINTMENT OF CHAIRMAN & VICE-CHAIRMAN FOR 2022:

RESOLUTION 22-02

A RESOLUTION TO APPOINT TRUSTEE BILL WELSH AS THE CHAIRMAN OF THE TRUSTEE BOARD FOR 2022. Mr. Mayse moved, Mr. Deal seconded and the Trustees voted with three affirmative votes to approve R22-02.

RESOLUTION 22-03

A RESOLUTION TO APPOINT TRUSTEE DONNIE MAYSE AS THE VICE-CHAIRMAN OF THE TRUSTEE BOARD FOR 2022. Mr. Welsh moved, Mr. Deal seconded and the Trustees voted with three affirmative votes to approve R22-03.

HEARING OF VISITORS:

1. Firefighters Jeff Rosencrance and Bob Wall stated they were present to observe the meeting.
2. Firefighter Shawn Davidson was present to fill in for Chief Noggle.

ZONING INSPECTOR:

1. Jared stated that the zoning hearing with VanTrust scheduled for January 12, 2022 is cancelled due to the applicant withdrawing their application.

ROAD SUPERINTENDENT: NONE

CEMETERY SEXTON/SUPERVISOR: NONE

FIRE CHIEF:

1. Shawn Davidson presented the trustees with the fire departments final runs from 2021. They increased by 9% over the period of 1 year and increased by 16% over 3 years.

RESOLUTION 22-04

A RESOLUTION TO BUY THE NEW ROSENBAUER FIRE TRUCK AT \$475,000. Mr. Welsh moved, Mr. Mayse seconded and the Trustees voted with three affirmative votes to approve R22-04.

RESOLUTION 22-05

A RESOLUTION TO MOVE A TOTAL OF \$525,000 FROM THE FIRE FUND TO FIRE VEHICLE ACCOUNT FOR THE ROSENBAUER FIRE TRUCK AND FOR MODIFICATIONS FROM ALL AMERICAN FIRE. Mr. Welsh moved, Mr. Mayse seconded and the Trustees voted with three affirmative votes to approve R22-05.

OTHER BUSINESS:

1. Lindsay requested to have her credit card limit increased from \$3,000 to \$5,000 to allow her to pay more bills online. Mr. Mayse made a motion to increase Lindsay's credit card limit to \$5,000, Mr. Deal seconded, and the Trustees voted with three affirmative votes to approve the motion.
2. Lindsay requested a credit card for road needs for Stephen Hupp. Mr. Welsh made a motion to give Stephen Hupp a credit card for road needs, Mr. Mayse seconded, and the Trustees voted with three affirmative votes to approve the motion.

RESOLUTION 22-06

A RESOLUTION FOR LINDSAY MAYSE TO HAVE THE AUTHORITY TO BE AN OFFICER FOR TCM BANK FOR THE HARRISON TOWNSHIP CREDIT CARDS. Mr. Mayse moved, Mr. Deal seconded and the Trustees voted with three affirmative votes to approve R22-06.

RESOLUTION 22-07

A RESOLUTION TO MOVE \$115,000 FROM FIRE TRANSFER-OUT ACCOUNT TO GENERAL BOND PAYMENT AND INTEREST ACCOUNT TO PAY OFF FIRE ENGINE. Mr. Welsh moved, Mr. Mayse seconded and the Trustees voted with three affirmative votes to approve R22-07.

ACTION ON MINUTES:

December 15, 2021 Regular Meeting: Mr. Welsh moved and Mr. Mayse seconded a motion to approve the minutes of the regular meeting of December 15, 2021 and the Trustees voted with two affirmative votes to approve the motion.

December 30, 2021 Special Meeting: Mr. Welsh moved and Mr. Mayse seconded a motion to approve the minutes of the special meeting of December 30, 2021 and the Trustees voted with three affirmative votes to approve the motion.

FISCAL OFFICER'S REPORT:

RESOLUTION 22-08

A RESOLUTION TO APPROVE AND PAY THE ATTACHED LIST OF BILLS AS THE LAWFUL OBLIGATIONS OF HARRISON TOWNSHIP. Mr. Welsh moved, Mr. Mayse seconded and the Trustees voted with three affirmative votes to approve R22-08.

ADJOURNMENT:

With no further comments and all scheduled matters attended to, Mr. Welsh moved and Mr. Deal seconded the motion to adjourn the January 4, 2022 Board of Trustees Meeting. All were in favor and the meeting adjourned at 8:00pm.