HARRISON TOWNSHIP TRUSTEE MEETING
January 3, 2023

REGULAR MEETING CALL TO ORDER:
Chairman Bill Welsh called the Regular Trustee Meeting of January 3, 2023 to order with the Pledge of Allegiance at 6:00pm at the Harrison Township Fire Department, 3625 State Route 752, Ashville, Ohio 43103. Attending were Trustee Donnie Mayse, Trustee Jim Deal, Trustee Bill Welsh, Fiscal Officer Lindsay Mayse, Operations Manager Jared Conner, Fire Chief Shawn Davidson, and Township Clerk Sara LeMaster. Visitors present were PIO Steve Sabine, and firefighters Jeremy Lust and Brian Kirkpatrick.

RESOLUTION 23-01 ORGANIZATIONAL MATTERS FOR 2023:

MOTION	MADE BY	SECONDED BY	VOTE
Trustee Meetings - 1st and 3rd Tuesday of each month at 6pm	Welsh	Mayse	3 yes
Trustees Salaries to be paid monthly at 1/12 of annual salary per month with all to be paid from the General Fund.	Welsh	Mayse	3 yes
Assignment of Department Supervisors Fire: Bill Welsh Roads: Donnie Mayse Cemetery: Jim Deal Zoning: Jim Deal	Welsh	Mayse	3 yes
Approve 2023 Budget Appropriations.	Approved Dec. 30, 2022 meeting		
Approve the Fiscal Officer holding checks for deposit for up to three days if the total is less than $1000.00.	Welsh	Mayse	3 yes
Establish an amount of $300,000.00 for Super Blanket Certificates prepared by the Fiscal Officer.	Welsh	Mayse	3 yes
Approve the reimbursement of up to $50.00 per month for cellular service for each Trustee, Fiscal Officer, Township Clerk, Fire Chief, Operations Manager, and Road Superintendent.	Welsh	Mayse	3 yes
Approve the reimbursement of up to $40.00 per month for High-Speed Internet connection for the Fiscal Officer.	Welsh	Mayse	3 yes
No person aged 65 years or older will be eligible for the Township Medical Insurance, but may enroll self, spouse and qualifying children in the vision and dental plans and pay 10% of the cost of those plans.	Welsh	Mayse	3 yes

No reimbursement payment will be made to those not enrolled in the Township Medical plan.	Welsh	Mayse	3 yes
Elected/Appointed officials and Full-Time employees younger than 65 years of age may enroll in the Medical, Dental, and Vision Insurance Plans, and may enroll spouses and qualifying children. The official/employee will pay 10% of the cost of this insurance plus all costs over the maximum annual amount of $30,000.00 per employee (or employee and family.)	Welsh	Mayse	3 yes
The official's/employee's portion of the insurance will be withheld "pre-tax" as per the IRS cafeteria plan, section 125.	Mayse	Welsh	3 yes
Life insurance in the amount of $50,000.00 will be provided to elected/appointed officials and full-time employees and paid by the Township. This insurance amount is reduced at ages 65, 70 & 75.	Mayse	Welsh	3 yes
Disability Insurance will be provided to each Full-Time Employee and paid by the Township.	Mayse	Welsh	3 yes
All insurance benefits will be provided upon appointment/hiring and will take effect on the thirty-first (31) day of employment.	Mayse	Welsh	3 yes
Authorize participation in the State of Ohio Cooperative Purchasing Program	Mayse	Welsh	3 yes
Adopt annual internet sale resolution to sell unneeded, obsolete or unfit property by internet auction. All items will be listed on the Township Website, or online government auction, stating the description of the item, terms and conditions of the sale and the final date bids will be accepted. All items will be available for at least ten business days. All bids will be accepted by the Township Fiscal Officer, PO Box 22, Ashville, OH 43103 by the final date and will be opened at the next regularly scheduled Trustee meeting. All items listed will be sold "as is"	Mayse	Welsh	3 yes
Fire Chief Salary – No Change (See Fire Chief's Pay & Benefits Contract)	Mayse	Welsh	3 yes
Part Time Firefighters: Basic/Medic: $16./hour Part Time firefighters will be paid time and a half for holiday hours worked as per the HTFD Rules & Regulations	Mayse	Welsh	3 yes

Volunteer Fire Fighters' Dependents Fund Board: Elect the following board members for 2023: Chairman: Brian Kirkpatrick Secretary: Anthony Mastracci Firefighter: Pat Davidson Firefighter: Zach Hall Rodger Southward as elected member	Mayse	Welsh	3 yes
Zoning Commission Meetings—No Change 2nd Monday of January, March, May, July, September, November at 6pm	Mayse	Welsh	3 yes
Zoning Appeals Board Meetings—TBD	Mayse	Welsh	3 yes
Zoning Commission Compensation – No Change Members: $60./meeting for each meeting attended	Mayse	Welsh	3 yes
Zoning Appeals Board Compensation – No Change Members: $60./meeting for each meeting attended	Mayse	Welsh	3 yes
Zoning Inspector: Jared Conner	Mayse	Welsh	3 yes
Jared Conner @ $26.00/hour as Operations Manager over roads, cemetery, and zoning, with hours over 40 hours per week to be paid as overtime at 1.5 times per hour.	Mayse	Welsh	3 yes
Sara LeMaster @ $25.00/hour as Township Clerk with hours over 40 hours per week to be paid as overtime at 1.5 times per hour.	Mayse	Welsh	3 yes
Austin Cline @ $21.00/hour as Laborer with hours over 40 hours per week to be paid as overtime at 1.5 times per hour.	Mayse	Welsh	3 yes
Jared Conner, Sara LeMaster, and Austin Cline will receive sick leave and vacation pay as stated in the Harrison Township Employee Handbook.	Mayse	Welsh	3 yes
Part Time Cemetery Pay @ $14./hour	Mayse	Welsh	3 yes
Part Time Road Pay @ $14./hour	Mayse	Welsh	3 yes
Part Time Snowplow Pay @ $20./hour	Mayse	Welsh	3 yes

ZONING FEES FOR
HARRISON TOWNSHIP
PICKAWAY COUNTY, OHIO

As of September 1, 2018

Zoning Certificate for Building Structures……. $0.15/Sq Ft on Residential Zoned Property, with a minimum of $25.00.

Zoning Certificate for Building Structures…….. $0.20/Sq Ft on Non-Residential Zoned Property with a minimum of $50.00.

(A one percent (1%) penalty will be assessed on the amount of the Zoning Certificate fee if not obtained and paid within thirty (30) days of receiving the building permit. An additional one percent (1%) penalty of the total amount owed will be assessed every thirty (30) days thereafter.)

Driveway Permit…….. $50.00

Zoning Certificate for Lakes or Ponds…….. $300.00
(If construction has been started before a certificate is issued, the fee will be doubled.)

Zoning Amendment Application…… $450.00

Application for Variance…… $450.00

Sign Permit:	**Size**	**Fee**
	0-15 Sq Ft	**$50.00**
	16-30 Sq Ft	**$125.00**
	Over 30 Sq Ft	**$300.00**

(The fee for a sign permit shall be doubled if the construction or physical alteration for which the permit is sought was commenced prior to the application for the permit.)

Mr. Mayse moved and Mr. Welsh seconded to approve 2023 Zoning Fees. The Trustees voted with three affirmative votes to approve the motion.

Harrison Township Trustees

BOARD OF TRUSTEES
Donnie G Mayse
James C Deal
Frank W Welsh

PICKAWAY COUNTY
OHIO

Lindsay Mayse
Fiscal Officer
P O Box 22
Ashville, OH 43103-0022
(740) 983-1983
HarrisonPickaway@gmail.com

www.HarrisonPickaway.com

As of February 1, 2023 the fees for the Harrison Township Cemetery are as follows:

	Resident* of Harrison Township	Non-Resident
Cemetery Plot	$600.00	$1000.00

BURIALS: No Sunday or Holiday Burials.
There will be an additional charge of $100.00 for any funeral not completed by 3:30pm. A tent, chairs and grass carpet are available to rent for $100.00

Standard Burial:		
Monday-Friday before 2pm	$450.00	$800.00
Monday-Friday after 2pm	$550.00	$900.00
Saturday before 2pm	$550.00	$900.00
Saturday after 2pm	$650.00	$1000.00
Infant Burial:		
Monday-Friday before 2pm	$250.00	$550.00
Monday-Friday after 2pm	$350.00	$650.00
Saturday before 2pm	$350.00	$650.00
Cremation Burial No Vault:		
Monday-Friday before 2pm	$100.00	$400.00
Monday-Friday after 2pm	$200.00	$500.00
Saturday before 2pm	$200.00	$500.00
Cremation Burial With Vault:		
Monday-Friday before 2pm	$250.00	$550.00
Monday-Friday after 2pm	$350.00	$650.00
Saturday before 2pm	$350.00	$650.00
Columbarium Niche	$1000.00	$1300.00
For Two Urns	$1200.00	$1500.00

There will be an additional charge of $100.00 for any funeral not completed by 3:30pm or held on Saturday.

If a niche is purchased for one person and at a later date the family wants to add another family member to that niche, there will be an additional charge of $500.00 plus any costs for faceplate changes.

*"Resident" applies to the owner of the grave or niche.

Fee for a Duplicate Deed: $50.00
Fee for a Transfer of Deed $50.00 (Transfer from Resident to Non-Resident is an additional $250.00 per grave.)

Disinterment: Burial: $1500.00 Cremation: $750.00

Foundations must be arranged through Spencer Cheek 740-983-6414 or Shawn Rawlins 740-285-1356.

Cemetery Lot and opening/closing fees will be waived for any Harrison Township resident who is serving as active-duty military, firefighter, or law enforcement when killed in the line of duty. This waiver will also apply to a non- resident firefighter when killed in the line of duty while working for Harrison Township Fire Department.

Mr. Mayse moved and Mr. Welsh seconded to raise all non-resident Cemetery Fees and Prices by $100.00, with the exception of Columbarium's. The rates for duplicate deeds and deed transfers will be increased by $20, (transfer from resident to non-resident increased by $50.00). The Trustees voted with three affirmative votes to approve the motion.

APPOINTMENT OF CHAIRMAN & VICE-CHAIRMAN FOR 2023:

RESOLUTION 23-02
A RESOLUTION TO APPOINT TRUSTEE DONNIE MAYSE AS THE CHAIRMAN OF THE TRUSTEE BOARD FOR 2023. Mr. Welsh moved, Mr. Deal seconded and the Trustees voted with three affirmative votes to approve R23-02.

RESOLUTION 23-03
A RESOLUTION TO APPOINT TRUSTEE JIM DEAL AS THE VICE-CHAIRMAN OF THE TRUSTEE BOARD FOR 2023. Mr. Welsh moved, Mr. Mayse seconded and the Trustees voted with three affirmative votes to approve R23-03.

HEARING OF VISITORS:

1. PIO Steve Sabine and the firefighters were present to observe the meeting.

ZONING INSPECTOR: NONE

ROAD SUPERINTENDENT: NONE

CEMETERY SEXTON/SUPERVISOR: NONE

FIRE CHIEF:

1. Chief Davidson presented the Trustees with Gage Weiler's educational bonus contract so they could sign it.
2. Chief Davidson asked the Trustees to accept the resignation of Jared Younkin, effective December 23, 2022. Mr. Mayse made a motion to accept the resignation of Jared Younkin, Mr. Welsh seconded, and the Trustees voted with three affirmative votes to approve the motion.
3. Chief Davidson asked the Trustees to accept the resignation of Beau Ramey, effective January 1, 2023. Mr. Mayse made a motion to accept the resignation of Beau Ramey, Mr. Welsh seconded, and the Trustees voted with three affirmative votes to approve the motion.
4. Chief Davidson discussed signing a contract with ProCare Services through Stryker, who services and repairs cardiac monitors, Lucas devices, and AED devices at a fixed cost. Mr. Welsh made a motion to sign the contract with ProCare Services, Mr. Mayse seconded, and the Trustees voted with three affirmative votes to approve the motion.

RESOLUTION 23-04
A RESOLUTION TO RE-HIRE COLTON WARD TO PART TIME, EVERY 6TH DAY, AT $16.00 PER HOUR, EFFECTIVE JANUARY 12, 2023. Mr. Welsh moved, Mr. Mayse seconded, and the Trustees voted with three affirmative votes to approve R23-04.

RESOLUTION 23-05
A RESOLUTION TO BUY A NEW SIGN FOR THE FRONT OF THE FIRE STATION FROM STEWART SIGNS, FOR UP TO $25,000, USING ARPA FUNDS. Mr. Welsh moved, Mr. Mayse seconded and the Trustees voted with three affirmative votes to approve R23-05.

OTHER BUSINESS: NONE

ACTION ON MINUTES:
December 20, 2022 Regular Meeting: Mr. Welsh moved and Mr. Mayse seconded a motion to approve the minutes of the regular meeting of December 20, 2022 and the Trustees voted with three affirmative votes to approve the motion.

December 30, 2022 Special Meeting: Mr. Welsh moved and Mr. Mayse seconded a motion to approve the minutes of the special meeting of December 30, 2022 and the Trustees voted with three affirmative votes to approve the motion.

FISCAL OFFICER'S REPORT:

RESOLUTION 23-06
A RESOLUTION TO APPROVE AND PAY THE ATTACHED LIST OF BILLS AS THE LAWFUL OBLIGATIONS OF HARRISON TOWNSHIP. Mr. Welsh moved, Mr. Mayse seconded and the Trustees voted with three affirmative votes to approve R23-06.

ADJOURNMENT:
With no further comments and all scheduled matters attended to, Mr. Mayse moved and Mr. Welsh seconded the motion to adjourn the January 3, 2023 Board of Trustees Meeting. All were in favor and the meeting adjourned at 7:18pm.