HARRISON TOWNSHIP TRUSTEE MEETING
January 2, 2024

REGULAR MEETING CALL TO ORDER:
Chairman Donnie Mayse called the Regular Trustee Meeting of January 2, 2024 to order with the Pledge of Allegiance at 6:00pm at the Harrison Township Fire Department, 3625 State Route 752, Ashville, Ohio 43103. Attending were Trustee Donnie Mayse, Trustee Jim Deal, Trustee Bill Welsh, Fiscal Officer Lindsay Mayse, Operations Manager Jared Conner, Roads Superintendent Austin Cline, Fire Chief Shawn Davidson, and Township Clerk Sara LeMaster. Visitors present were PIO Steve Sabine, and firefighters Colt Cline and Jordan Hempker.

RESOLUTION 23-01 ORGANIZATIONAL MATTERS FOR 2024:

MOTION	MADE BY	SECONDED BY	VOTE
Trustee Meetings - 1st and 3rd Tuesday of each month at 6pm	Mayse	Welsh	3 yes
Trustees Salaries to be paid monthly at 1/12 of annual salary per month with all to be paid from the General Fund.	Mayse	Welsh	3 yes
Assignment of Department Supervisors Fire: Bill Welsh Roads: Donnie Mayse Cemetery: Jim Deal Zoning: Jim Deal	Mayse	Welsh	3 yes
Approve 2024 Budget Appropriations.	Approved Dec. 29, 2023 meeting		
Approve the Fiscal Officer holding checks for deposit for up to three days if the total is less than $1000.00.	Mayse	Welsh	3 yes
Establish an amount of $300,000.00 for Super Blanket Certificates prepared by the Fiscal Officer.	Mayse	Welsh	3 yes
Approve the reimbursement of up to $50.00 per month for cellular service for each Trustee, Fiscal Officer, Township Clerk, Fire Chief, Operations Manager, and Road Superintendent.	Mayse	Welsh	3 yes
Approve the reimbursement of up to $40.00 per month for High-Speed Internet connection for the Fiscal Officer.	Mayse	Welsh	3 yes
No person aged 65 years or older will be eligible for the Township Medical Insurance, but may enroll self, spouse and qualifying children in the vision and dental plans and pay 10% of the cost of those plans.	Mayse	Welsh	3 yes

No reimbursement payment will be made to those not enrolled in the Township Medical plan.	Mayse	Welsh	3 yes
Elected/Appointed officials and Full-Time employees younger than 65 years of age may enroll in the Medical, Dental, and Vision Insurance Plans, and may enroll spouses and qualifying children. The official/employee will pay 10% of the cost of this insurance plus all costs over the maximum annual amount of $30,000.00 per employee (or employee and family.)	Mayse	Welsh	3 yes
The official's/employee's portion of the insurance will be withheld "pre-tax" as per the IRS cafeteria plan, section 125.	Mayse	Deal	3 yes
Life insurance in the amount of $50,000.00 will be provided to elected/appointed officials and full-time employees and paid by the Township. This insurance amount is reduced at ages 65, 70 & 75.	Mayse	Deal	3 yes
Disability Insurance will be provided to each Full-Time Employee and paid by the Township.	Mayse	Deal	3 yes
All insurance benefits will be provided upon appointment/hiring and will take effect on the thirty-first (31) day of employment.	Mayse	Deal	3 yes
Authorize participation in the State of Ohio Cooperative Purchasing Program	Mayse	Deal	3 yes
Adopt annual internet sale resolution to sell unneeded, obsolete or unfit property by internet auction. All items will be listed on the Township Website, or online government auction, stating the description of the item, terms and conditions of the sale and the final date bids will be accepted. All items will be available for at least ten business days. All bids will be accepted by the Township Fiscal Officer, PO Box 22, Ashville, OH 43103 by the final date and will be opened at the next regularly scheduled Trustee meeting. All items listed will be sold "as is"	Mayse	Deal	3 yes
Fire Chief Salary – No Change (See Fire Chief's Pay & Benefits Contract)	Mayse	Deal	3 yes
Part Time Firefighters: Basic/Medic: $17./hour Part Time firefighters will be paid time and a half for holiday hours worked as per the HTFD Rules & Regulations	Mayse	Deal	3 yes

Volunteer Fire Fighters' Dependents Fund Board: Elect the following board members for 2024: Chairman: Colt Cline Secretary: Jeremy Lust Firefighter: Peyton Weiler Firefighter: Carson Weiss Rodger Southward as elected member	Mayse	Deal	3 yes
Zoning Commission Meetings—No Change 2nd Monday of January, March, May, July, September, November at 6pm	Mayse	Deal	3 yes
Zoning Appeals Board Meetings—TBD	Mayse	Deal	3 yes
Zoning Commission Compensation – No Change Members: $60./meeting for each meeting attended	Mayse	Deal	3 yes
Zoning Appeals Board Compensation – No Change Members: $60./meeting for each meeting attended	Mayse	Deal	3 yes
Zoning Inspector: Jared Conner	Mayse	Deal	3 yes
Jared Conner @ $28.00/hour as Operations Manager over roads, cemetery, and zoning, with hours over 40 hours per week to be paid as overtime at 1.5 times per hour.	Mayse	Deal	3 yes
Sara LeMaster @ $27.00/hour as Township Clerk with hours over 40 hours per week to be paid as overtime at 1.5 times per hour.	Mayse	Deal	3 yes
Austin Cline @ $24.00/hour as Laborer with hours over 40 hours per week to be paid as overtime at 1.5 times per hour.	Mayse	Deal	3 yes
Jared Conner, Sara LeMaster, and Austin Cline will receive sick leave and vacation pay as stated in the Harrison Township Employee Handbook.	Mayse	Deal	3 yes
Part Time Cemetery Pay @ $14./hour	Mayse	Deal	3 yes
Part Time Road Pay @ $14./hour	Mayse	Deal	3 yes
Part Time Snowplow Pay @ $20./hour	Mayse	Deal	3 yes

ZONING FEES FOR
HARRISON TOWNSHIP
PICKAWAY COUNTY, OHIO

As of September 1, 2018

Zoning Certificate for Building Structures……. $0.15/Sq Ft on Residential Zoned Property, with a minimum of $25.00.

Zoning Certificate for Building Structures…….. $0.20/Sq Ft on Non-Residential Zoned Property with a minimum of $50.00.

(A one percent (1%) penalty will be assessed on the amount of the Zoning Certificate fee if not obtained and paid within thirty (30) days of receiving the building permit. An additional one percent (1%) penalty of the total amount owed will be assessed every thirty (30) days thereafter.)

Driveway Permit…….. $50.00

Zoning Certificate for Lakes or Ponds…….. $300.00
(If construction has been started before a certificate is issued, the fee will be doubled.)

Zoning Amendment Application…… $450.00

Application for Variance…… $450.00

Sign Permit:	**Size**	**Fee**
	0-15 Sq Ft	**$50.00**
	16-30 Sq Ft	**$125.00**
	Over 30 Sq Ft	**$300.00**

(The fee for a sign permit shall be doubled if the construction or physical alteration for which the permit is sought was commenced prior to the application for the permit.)

Mr. Mayse moved and Mr. Deal seconded to approve 2024 Zoning Fees. The Trustees voted with three affirmative votes to approve the motion.

Harrison Township Trustees

BOARD OF TRUSTEES
Donnie G Mayse
James C Deal
Frank W Welsh

PICKAWAY COUNTY
OHIO

Lindsay Mayse
Fiscal Officer
P O Box 22
Ashville, OH 43103-0022
(740) 983-1983
HarrisonPickaway@gmail.com

www.HarrisonPickaway.com

As of February 1, 2024 the fees for the Harrison Township Cemetery are as follows:

	Resident* of Harrison Township	Non-Resident
Cemetery Plot	$600.00	$2000.00

BURIALS: No Sunday or Holiday Burials.
There will be an additional charge of $100.00 for any funeral not completed by 3:30pm. A tent, chairs and grass carpet are available to rent for $100.00

Standard Burial:		
Monday-Friday before 2pm	$450.00	$1000.00
Monday-Friday after 2pm	$550.00	$1100.00
Saturday before 2pm	$550.00	$1100.00
Saturday after 2pm	$650.00	$1200.00
Infant Burial:		
Monday-Friday before 2pm	$250.00	$750.00
Monday-Friday after 2pm	$350.00	$850.00
Saturday before 2pm	$350.00	$850.00
Cremation Burial No Vault:		
Monday-Friday before 2pm	$100.00	$600.00
Monday-Friday after 2pm	$200.00	$700.00
Saturday before 2pm	$200.00	$700.00
Cremation Burial With Vault:		
Monday-Friday before 2pm	$250.00	$750.00
Monday-Friday after 2pm	$350.00	$850.00
Saturday before 2pm	$350.00	$850.00
Columbarium Niche	$1000.00	$1300.00
For Two Urns	$1200.00	$1500.00

There will be an additional charge of $100.00 for any funeral not completed by 3:30pm or held on Saturday.

If a niche is purchased for one person and at a later date the family wants to add another family member to that niche, there will be an additional charge of $500.00 plus any costs for faceplate changes.

*"Resident" applies to the owner of the grave or niche.

Fee for a Duplicate Deed: $100.00
Fee for a Transfer of Deed $100.00 (Transfer from Resident to Non-Resident is an additional $250.00 per grave.)

Disinterment: Burial: $2000.00 Cremation: $1000.00

Foundations must be arranged through Spencer Cheek 740-983-6414 or Shawn Rawlins 740-285-1356.

Cemetery Lot and opening/closing fees will be waived for any Harrison Township resident who is serving as active-duty military, firefighter, or law enforcement when killed in the line of duty. This waiver will also apply to a non- resident firefighter when killed in the line of duty while working for Harrison Township Fire Department.

Mr. Deal moved and Mr. Mayse seconded to raise all non-resident Cemetery Fees and Prices by $200.00, with the exception of Columbarium's. The rates for duplicate deeds and deed transfers will be increased by $50. Disinterment fees for cremation increased by $250 and burial by $500. The Trustees voted with three affirmative votes to approve the motion.

APPOINTMENT OF CHAIRMAN & VICE-CHAIRMAN FOR 2024:

RESOLUTION 24-01
A RESOLUTION TO KEEP TRUSTEE DONNIE MAYSE AS THE CHAIRMAN OF THE TRUSTEE BOARD FOR 2024. Mr. Welsh moved, Mr. Deal seconded and the Trustees voted with three affirmative votes to approve R24-01.

RESOLUTION 24-02
A RESOLUTION TO KEEP TRUSTEE JIM DEAL AS THE VICE-CHAIRMAN OF THE TRUSTEE BOARD FOR 2024. Mr. Welsh moved, Mr. Mayse seconded and the Trustees voted with three affirmative votes to approve R24-02.

HEARING OF VISITORS:

1. PIO Steve Sabine and the firefighters were present to observe the meeting.

ZONING INSPECTOR:

1. Jared shared that the Zoning Commission would be meeting on January 22nd to initiate the new zoning code.

ROAD SUPERINTENDENT: NONE.

CEMETERY SEXTON/SUPERVISOR: NONE.

FIRE CHIEF:

RESOLUTION 24-03
A RESOLUTION TO ROLLOVER VACATION HOURS FOR JEFF ROSENCRANCE, ALEX KEEFE, AND ROGER FITZPATRICK. Mr. Welsh moved, Mr. Mayse seconded, and the Trustees voted with three affirmative votes to approve R24-03.

OTHER BUSINESS: NONE

ACTION ON MINUTES:
December 29, 2023 Special Meeting: Mr. Mayse moved and Mr. Welsh seconded a motion to approve the minutes of the special meeting of December 29, 2023 and the Trustees voted with three affirmative votes to approve the motion.

FISCAL OFFICER'S REPORT:

RESOLUTION 24-04
A RESOLUTION TO APPROVE AND PAY THE ATTACHED LIST OF BILLS AS THE LAWFUL OBLIGATIONS OF HARRISON TOWNSHIP. Mr. Welsh moved, Mr. Mayse seconded and the Trustees voted with three affirmative votes to approve R24-04.

ADJOURNMENT:

With no further comments and all scheduled matters attended to, Mr. Welsh moved and Mr. Mayse seconded the motion to adjourn the January 2, 2024 Board of Trustees Meeting. All were in favor and the meeting adjourned at 7:08pm.